

Redding Youth Soccer League
Bylaws

1.0 Board of Directors

- 1.1.** The Redding Youth Soccer League (hereinafter referred to as RYSL or League) shall have a Board of Directors consisting of 18 members including the president, vice president, treasurer, and secretary. The president, secretary and one half of the board members shall be elected to take office on January 1 of even-numbered years and the vice president, treasurer and one half of the board members shall be elected to take office on January 1 of odd-numbered years.
- 1.2.** Members of this league shall nominate and elect at the AGM each year, officers and board members who shall serve for a period of two (2) years. Officers and board positions shall take office effective on January 1 following the AGM. The president and secretary shall be elected to take office on January 1 of the even-numbered years. The vice president and treasurer shall be elected to take office on January 1 of odd-numbered years.

2.0 Officers

2.1 President

Shall sit as chair over all league meetings and shall cast a vote only in the event of a tie.

The President, or a designee, will represent RYSL at the CYSA AGM and all CYSA District 9 meetings.

Shall appoint, at the beginning of each season, subject to the approval of the Board, the committees and other members-at-large, as needed.

2.2 Vice-President

Shall chair the protest, appeals and disciplinary committee (PAD Committee) and will assume the President's duties in his/her absence.

2.3 Secretary

Shall keep an accurate record of the minutes of each league meeting; shall prepare and submit to the Board a copy of the meeting minutes; shall prepare and distribute to the Board the next meeting's agenda; shall maintain a record of all correspondence submitted by the league with the exception of that generated by the Treasurer.

2.4 Treasurer

Shall be responsible for complying with generally accepted accounting principles; shall give a receipt of all monies that shall be deposited in a recognized bank in the name of this league. All accounts shall be paid by check and shall bear two (2) signatures for any check, the treasurer and/or the president's and/or vice-president's. The receipt book and vouchers shall be produced when required by the Board of Directors; properly balanced according to the bankbook or statement, whichever is up to date. The treasurer shall be responsible also for preparation of any and all papers pursuant to the Articles of Incorporation, tax exemption status of the league, and all Federal and State tax filings.

The treasurer shall be bonded by a reputable bonding agency.

3.0 Coordinator Positions

The president, with approval of the Board, may appoint Board members to perform the following duties:

3.1 Coaching Coordinator

Shall be responsible for informing the Board of Directors of the needs of coaches and of the needs for coaches' specialized training; will help recruit new coaches along with the age group coordinators; coordinate background checks for each coach; schedule training for both new and old coaches; ensure coaches know the RYSL and District IX Playing League rules, regulations, policies and procedures; maintain and implement procedures for the approval, review and discipline of RYSL coaches.

3.2 Referee Coordinator

Shall be responsible for the training of new referees and arrange for the evaluation of all referees used by the league; shall schedule referees to cover games U-10 and above, when appropriate; shall monitor red and yellow cards issued to players of this league; and ensure that referees understand and follow the CYSA, District 9 Playing League and RYSL rules and procedures.

3.3 Field Coordinator

Shall be in charge of fields and field equipment; shall coordinate the layout and lining of playing fields, the assignment of coaches to line the fields, the training of coaches in regard to the proper placement, maintenance and storage of goals, and the cleaning and storage of lining equipment.

The field coordinator will also maintain inventory of field equipment and submit requests for new equipment to the Board.

3.4 Team Equipment Coordinator

Shall be responsible for ordering uniforms, balls and other team equipment for each Class IV team of the league.

3.5 Sponsorship Coordinator

Shall be responsible for soliciting donations for the league; will maintain and update sponsorship lists, will coordinate the special recognition of each sponsor, i.e. sponsorship plaques, website updates, newsletter information, and will report to the Board.

3.6 Public Relations Coordinator

Shall be responsible for coordinating and arranging for activities that promote and enhance RYSL within the community; shall arrange for league team pictures; shall arrange for media coverage, i.e. local television, local newspaper and website coverage for the various league activities; and will report to the Board.

3.7 Registrar Age Groups U6-U10

Shall schedule, in conjunction with the U12-U19 registrar, registration dates and sites for the U6-U10 age groups; obtain and maintain a supply of the necessary registration forms; ensure that registrants are eligible to register with the league, in accordance with CYSA, and District IX rules; accept registration fees as set by RYSL, and make deposits with the league treasurer; enter necessary data into computer system; coordinate with the other Board positions as necessary to form teams and disseminate team paperwork; forward information to District registrar as required.

3.8 Registrar Age Groups U12-U19

Shall schedule, in conjunction with the U6-U10 registrar, registration dates and sites for the U12-U19 age groups; obtain and maintain a supply of the necessary registration forms; ensure that registrants are eligible to register with the league, in accordance with CYSA, and District IX rules; accept registration fees as set by RYSL, and make deposits with the league treasurer; enter necessary data into computer system; coordinate with the other Board positions as necessary to form teams and disseminate team paperwork; forward information to District registrar as required.

3.9 Age Group Coordinators for U6, U8, U10, U12, and U14 and Older

Each age group coordinator will create teams according to RYSL guidelines. Provide the coaching coordinator with both a list of proposed coaches and of coaching needs. Forward compiled team paperwork to the appropriate Registrar. Distribute team paperwork to coaches when necessary and provide training to all coaches in the operation of an RYSL team, the rules of the game, and CYSA, District IX and RYSL rules and regulations.

3.10 Class III Coordinator

Shall ensure that all class III coaches form their teams according to the RYSL Guidelines; approve, when appropriate, additions to and deletions from those teams; maintain team formation records; ensure all class III teams know RYSL and District IX Playing League rules, regulations, policies and procedures; and reports to the Board.

3.11 TOPS Coordinator

The TOPS program coordinator will coordinate the formation and maintenance of Special Olympic teams and other related programs for the league and will report to the Board.

4.0 Board Authority

4.1 The Board of Directors shall have the authority, in accordance with the governing constitution, by-laws, and rules and regulations to discipline, suspend, or completely bar any league member from any approved league activities.

4.2 All disciplinary action taken by the Board of Directors must be considered private business.

4.3 All approval of coaches, and any business that singles out Board Members and/or individuals not on the Board, must be considered private business.

5.0 Board Expenditures

5.1 All Board members will have their children's registration fees waived

5.2 All Board members will have a \$100 expenditure limit (covered by receipts) for the completion of league business without the prior approval of the Board.

5.3 Financial Responsibilities – The League shall not assume, or be liable for the debts or financial responsibilities, either implied or incurred, of any of its affiliated teams or members.

6.0 Vacant Positions

The President, with two-thirds (2/3) approval of the Board, shall appoint a person to fill a vacated Board position. In case of a vacant President position, the Vice-President will ascend to the position of President. At the next AGM, all vacated positions, including President, if vacated, will be up for election regardless of time remaining in office. Persons filling those positions will do so until the position's normal term ends (i.e. terms end in odd or even years).

7.0 Liability Protection

All officers and Board members of this Association and officials of member teams and leagues shall be covered against personal liability claims by the Redding Youth Soccer League for performing acts and duties directly related to the work of this Association.

8.0 Committees

8.1 The following standing committees and others as needed shall be appointed as needed.

- A. Rules and Revisions committee.
- B. Protest, Appeals and Disciplinary Committee.
- C. Internal Affairs Committee chaired by a non-Board member.

9.0 Articles of Impeachment

9.1 The Board of this league may, by a two-thirds (2/3) vote, recommend impeachment of any Board member to the Internal Affairs Committee if any of the following conditions persist:

- 1) Three or more unexcused absences from Board meetings during term.
- 2) Failure to perform his/her duties or follow the guidelines as outlined in the Redding Youth Soccer League, California Youth Soccer Association, the United States Youth Soccer Federation and the United States Soccer Federation constitutions, bylaws, rules, regulations or policies.
- 3) Lack of vigor as a team member of the board of this league.

The Internal Affairs Committee must, within two weeks of impeachment recommendation, hold a hearing with the President and Board Member in question. The person or persons under review must have a 10 day written notice of the hearing. After hearing all information, this committee may declare the position vacant.

10.0 Membership

10.1 Any applicant for membership in this league shall submit yearly, with the appropriate fee(s), properly completed club affiliation forms, properly completed player and/or team registration, prepared in accordance with the current registration instructions and procedures required by California Youth Soccer Association and RYSL.

11.0 Meetings

11.1 Board Meeting Agenda

Regular meetings of the Board of Directors shall be held on the first Monday of each month or by the call of the President. The agenda for the regular meetings shall be as follows:

1. Call to order
2. Establishment of quorum
3. Acceptance of previous month's minutes.
4. Introduction of guests.
5. Board member reports.
6. Old business
7. New business
8. Adjournment

11.2 Special Meetings

The Board of Directors shall meet whenever the President deems it necessary, or if he/she is instructed to do so by three (3) or more members of the Board of Directors.

12.0 Board Quorum

12.1 A quorum for regular meetings of the league shall consist of nine (9) board members.

13.0 League Colors

13.1 The representative colors of the RYSL shall be:

- Primary: Red and Black
 - Alternate: Gold and Blue
 - Alternate: White and Black
 - Alternate: Silver and Black
- Other colors may be designated as needed.

14.0 League Logo

The official league logo is on file with the RYSL Secretary. This logo can only be changed at the league AGM.

15.0 Protest, Appeals and Disciplinary Action

15.1 PAD Committee

RYSL will establish a Protest, Appeals and Disciplinary Committee (PAD Committee) to review and administer decisions in all protests, appeals and disciplinary situations arising out of all league sanctioned play in accordance with CYSA guidelines. This committee will be comprised of five (5) individuals:

1. the RYSL vice-president as chair
2. an experienced coach;
3. an experienced, upper level referee;
4. two other unbiased league members.

Besides the vice-president, no committee member can be a RYSL Board member.

The PAD Committee duties will include rendering decisions on game protests presented by a coach; making decisions on players, coaches or other members presenting behavioral problems or poor sportsmanship during games, practices or other venues; making disciplinary decisions for red and second yellow cards given in a game. In cases where a minor is involved, the minor, his/her parents and the player's coach must also be present.

The PAD Committee will report all findings and recommendations in writing to the Board at the following Board meeting.

15.2 Protests and Appeals

Protests and appeals of games can be submitted by all teams classified U12 and above in accordance with CYSA, District 9, and RYSL guidelines.

15.3 Protest Process

Protest and appeals of games are to be made in writing by the team's coach and delivered to the PAD chairperson within three (3) calendar days (Sundays and holidays excluded) of the action being protested. Any deadline not met will render any protest or appeal null and void.

15.4 PAD Decision Appeals

Written appeals of PAD decisions must first be submitted to the RYSL Board for review and the league's final decision. These appeals are to be delivered to the RYSL president within three (3) days (holidays and Sundays excluded) of the PAD action.