

**Redding Youth Soccer League**  
**Bylaws**

**1.0 Board of Directors**

- 1.1. The Redding Youth Soccer League (hereinafter referred to as RYSL or League) shall have a Board of Directors consisting of 7 (seven) voting members including the President, Treasurer, Secretary, Vice-President (Sport), Vice-President (Operations), Vice-President (Growth and Sustainability), Vice-President (Quality) and 1 (one) non-voting member, Director of Coaching.
- 1.2. Members of this league shall nominate and elect at the AGM each year, officers who shall serve for a period of two (2) years. Officers shall take office effective on January 1 following the AGM. The President, Secretary, Vice-President (Operations), Vice-President (Quality) shall be elected to take office on January 1 of the even-numbered years. The Treasurer, Vice-President (Growth and Sustainability), and the Vice-President (Sport) shall be elected to take office on January 1 of odd-numbered years.

**2.0 Officers**

**2.1 President**

Shall sit as chair over all league meetings and shall cast a vote only in the event of a tie. The President, or a designee, will represent RYSL to the Media and other outside organizations. Shall appoint, at the beginning of each season, subject to the approval of the Board of Directors, volunteer members and committees.

**2.2 Treasurer**

Shall be responsible for complying with generally accepted accounting principles; shall give a receipt of all monies that shall be deposited in a recognized bank in the name of this league. All accounts shall be paid by check and shall bear two (2) signatures for any check, the treasurer and/or the president's and/or vice-president's. The receipt book and vouchers shall be produced when required by the Board of Directors; properly balanced according to the bankbook or statement, whichever is up to date. The treasurer shall be responsible also for preparation of any and all papers pursuant to the Articles of Incorporation, tax exemption status of the league, and all Federal and State tax filings. Shall hire and manage a bookkeeper as needed.

The treasurer shall be bonded by a reputable bonding agency.

## **2.3 Secretary**

Shall keep an accurate record of the minutes of each league meeting; shall prepare and submit to the Board of Directors a copy of the meeting minutes; shall prepare and distribute to the Board of Directors the next meeting's agenda; shall maintain a record of all correspondence submitted by the league with the exception of that generated by the Treasurer. Shall create and maintain an organization Policy and Procedures Manual, including roles and responsibilities for each member.

## **2.4 Vice-President (Sport)**

The Vice-President (Sport) shall oversee sporting tasks of the organization. Manages the Head Age Group Coordinator, Special Events Coordinator, and Referee Assignor.

## **2.5 Vice-President (Operations)**

The Vice-President (Operations) shall oversee operational tasks of the organization. Hires and directs a Registrar. Manages Equipment manager, field coordinator, league scheduler, and uniforms/equipment manager(s).

## **2.6 Vice-President (Growth and Sustainability)**

The Vice-President (Growth and Sustainability) shall identify and implement club vision, mission, and values throughout the organization. Shall create and maintain an updated Marketing Plan. Oversees Marketing Director, Community Outreach Coordinator, Community Service Coordinator, and Sponsorship Coordinator. Works with VP (Quality) to create a Recruiting and Retention Plan.

## **2.7 Vice-President (Quality)**

The Vice-President (Quality) shall create and engage membership with quality improvement feedback mechanisms. Shall track and trend all quality feedback. Manages Customer Service Representative, Volunteer Coordinator, and Parent Liaison. Identifies and recommends volunteers to the President for appointment. Works with VP (Growth and Sustainability) to create a Recruiting and Retention Plan.

## **4.0 Board Authority**

**4.1** The Board shall have the authority, in accordance with the governing constitution, by-laws, and rules and regulations to discipline, suspend, or completely bar any league member from any approved league activities.

**4.2** All disciplinary action taken by the Board must be considered private business.

**4.3** All approval of coaches, and any business that singles out Board Members and/or individuals not on the Board, must be considered private business.

## **5.0 Board Expenditures**

**5.1** All Board of Directors will have their children's registration fees waived

**5.2** All Board of Directors will have a \$200 expenditure limit (covered by receipts) for the completion of league business without the prior approval of the Board. These expenses shall be reported at the next meeting of the Board.

**5.3** Financial Responsibilities – The League shall not assume, or be liable for the debts or financial responsibilities, either implied or incurred, of any of its affiliated teams or members.

## **6.0 Vacant Positions**

The President, with two-thirds (2/3) approval of the sitting Board, shall appoint a person to fill a vacated Board position. In case of a vacant President position, the Vice-President (Operations) will ascend to the position of President. At the next AGM, all vacated positions, including President, if vacated, will be up for election regardless of time remaining in office.

Persons filling those positions will do so until the position's normal term ends (i.e. terms end in odd or even years).

## **7.0 Liability Protection**

All officers and Board members of this Association and officials of member teams and leagues shall be covered against personal liability claims by the Redding Youth Soccer League for performing acts and duties directly related to the work of this Association.

## **8.0 Committees**

The following standing committees and others as needed shall be appointed as needed.

- A. Policies and Revisions committee. [Chaired by Secretary]
- B. Protest, Appeals and Disciplinary Committee. [Chaired by VP (Sport)]
- C. Internal Affairs Committee chaired by a non-Board member.

## **9.0 Articles of Impeachment**

**9.1** The Board of this league may, by a two-thirds (2/3) vote, recommend impeachment of any Board member to the Internal Affairs Committee if any of the following conditions persist:

- 1) Three or more unexcused absences from Board meetings during term.

- 2) Failure to perform his/her duties or follow the guidelines as outlined in RYSL, US Club, United States Youth Soccer Federation and/or the United States Soccer Federation constitutions, bylaws, rules, regulations or policies.
- 3) Lack of vigor as a team member of the board of this league.

The Internal Affairs Committee must, within two weeks of impeachment recommendation, hold a hearing with the President and Board Member in question. The person or persons under review must have a 10 day written notice of the hearing. After hearing all information, this committee may declare the position vacant.

## **10.0 Membership**

**10.1** Any applicant for membership in this league shall submit yearly, with the appropriate fee(s), properly completed club affiliation forms, properly completed player and/or team registration, prepared in accordance with the current registration instructions and procedures required by US Club or California Youth Soccer Association and RYSL.

## **11.0 Meetings**

### **11.1 Board Meeting Agenda**

Regular meetings of the Board of Directors shall be held on the first Monday of each month or by the call of the President. The agenda for the regular meetings shall be as follows:

1. Call to order
2. Establishment of quorum
3. Acceptance of previous month's minutes.
4. Introduction of guests.
5. Board member reports.
6. Old business
7. New business
8. Adjournment

### **11.2 Special Meetings**

The Board of Directors shall meet whenever the President deems it necessary, or if he/she is instructed to do so by three (3) or more members of the Board of Directors.

## **12.0 Board Quorum**

**12.1** A quorum for regular meetings of the league shall consist of at least 50% of the currently filled Board of Director positions.

## **13.0 League Colors**

**13.1** The representative colors of the RYSL shall be:

Primary: Red and Black  
Alternate: White and Black  
Other colors may be designated as needed.

## **14.0 League Logo**

The official league logo is on file with the RYSL Secretary.

## **15.0 Protest, Appeals and Disciplinary Action**

### **15.1 PAD Committee**

RYSL will establish a Protest, Appeals and Disciplinary Committee (PAD Committee) to review and administer decisions in all protests, appeals and disciplinary situations arising out of all league sanctioned play in accordance with US Club, USYSA, and USSF guidelines. This committee will be comprised of five (5) individuals:

1. the RYSL Vice-President (Sport) as chair
2. an experienced coach;
3. an experienced, upper level referee;
4. two other unbiased league members.

Besides the Vice-President (Sport), no committee member can be a RYSL Board member.

The PAD Committee duties will include rendering decisions on game protests presented by a coach; making decisions on players, coaches or other members presenting behavioral problems or poor sportsmanship during games, practices or other venues; making disciplinary decisions for red and second yellow cards given in a game. In cases where a minor is involved, the minor, his/her parents and the player's coach must also be present.

The PAD Committee will report all findings and recommendations in writing to the Board at the following Board meeting.

### **15.2 Protests and Appeals**

Protests and appeals of games can be submitted by all teams classified U12 and above in accordance with US Club, CYSA, District 9, and RYSL guidelines to the Board of Directors.

### **15.3 Protest Process**

Protest and appeals of games are to be made in writing by the team's coach and delivered to the PAD chairperson within three (3) calendar days (Sundays and holidays excluded) of the action being protested. Any deadline not met will render any protest or appeal null and void.

#### **15.4 PAD Decision Appeals**

Written appeals of PAD decisions must first be submitted to the RYSL Board for review and the league's final decision. These appeals are to be delivered to the RYSL president within three (3) days (holidays and Sundays excluded) of the PAD action.